**Volunteer Application Form**

Please contact St Wilfrid’s Centre if you need any help completing this form.

|  |  |
| --- | --- |
| Surname: | Forenames: |
| Address inc. postcode |
| Telephone number (landline) | Telephone number (mobile) | Date of Birth: |
| Email Address  |  |
|  |
| Where did you hear about volunteering at St Wilfrid’s Centre |

Which role or roles on the [Current Opportunities list](https://static1.squarespace.com/static/598a252ff14aa1243382e709/t/60c8bbffa8b43674dc15050c/1623768064006/Current%2BVolunteer%2BOpportunities%2BJune%2B2021.pdf) are you interested in and available to do.

|  |  |
| --- | --- |
| Role | Day and Time |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

Please note – some roles require a DBS check (Disclosure and Barring Service). Please do not be put off by this as further information and the process will be explained to you at your informal interview.

|  |
| --- |
| Tell us about any skills, experience, interests or hobbies you have especially if they relate to any role you are interested in |

Please provide details of TWO referees. Referees do not necessarily have to be work related but can be close friends. They cannot be family

|  |  |  |
| --- | --- | --- |
| 1. Name: |  | 2. Name: |
| Address: |  | Address: |
| Tel No: |  | Tel No: |
| Email Address |  | Email address |
| Relationship to Applicant: |  | Relationship to Applicant: |
| Length of time known to you: |  | Length of time known to you: |

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please complete and return this form to:

ruth@stwilfridscentre.org Ruth Moore, Director, St Wilfrid’s Centre, 524 Queens Road, Sheffield, S2 4DT

Registered Charity Number 512021

**Privacy Notice**

In order to provide a professional and effective service we need to keep a record of personal information. This is information such as your name and contact details, referee details, interview notes and references will be treated as private and confidential and will be only accessed by senior staff. It is recorded and securely stored on a database and/or in a paper file. If you are unsuccessful in becoming a volunteer, your records will be kept for three months and then after this time will be deleted and securely disposed of. We may compile statistical information for monitoring purposes but this will never include references to a particular individual.